

February 19, 2004

TO: TECHNICAL REVIEW COMMITTEE

FROM: WILLIAM T. MARTIN, CITY PLANNER

SUBJECT: REGULAR MEETING, TUESDAY, MARCH 2, 2004 AT 9 A.M., IN THE
PLANNING DIVISION'S CONFERENCE ROOM, SECOND FLOOR, CITY HALL

**A COPY OF THE PAID RECEIPT FOR THE FEE MUST BE SHOWN BEFORE THE
REPRESENTATIVE WILL BE ALLOWED TO ATTEND THE TRC MEETING.**

The regular meeting of the Technical Review Committee will be held as indicated above. The following items will be considered:

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| 1. | Site Plan Review | Old City Cemetery Chapel (SPR0402-0007)
Monroe Street
Val. Map #009-27-001 | Review Time: 9:00 |
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Jane White, of Southern Memorial Association has submitted a preliminary site plan for the construction of an 864 sq. ft. chapel on the subject property. **(There is no review fee for this project.)**

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| 2. | SPR/Rezoning | Office Complex (REZ0402-0001)
#3631 Old Forest Road
Val. Map #227-16-001 | Review Time: 9:15 |
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Thomas Brooks, Sr. of Acres of Virginia has submitted a rezoning application to rezone approximately 3.085 acres from R-3 and B-1 to B-1(C) for the construction of an office complex on the subject property. **(The rezoning application fee of \$631.38 is paid.)**

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| 3. | Site Plan Review | T.G.I. Fridays Restaurant (SPR0402-0008)
#7815 Timberlake Road
Val. Map #254-12-002 | Review Time: 9:30 |
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Mike Morgan, of Hurt & Proffitt, Inc. has submitted a preliminary site plan for the demolition of an existing building and construction of a 6938 square foot restaurant and parking on the subject property. **(The site plan review fee of \$330 is due and must be paid prior to or at the TRC meeting.)**

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| 4. | Street Vacation | Unnamed Street (SUB0402-0008)
Off Acres Court | Review Time: 9:45 |
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Theodore Leadbetter has submitted a request for vacation of an unnamed street off of Acres Court. **(There is no review fee for this project.)**

Administrative Review/No Meeting

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| 1. | Subdivision | City Place at Wyndhurst Phase 3- Lots 36-45 (SUB0402-0005)
#800 Wyndhurst Drive
Val. Map #250-20-001 |
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Mike Nichols, of Hurt & Proffitt, Inc. has submitted a preliminary subdivision plat to subdivide 1 lot into 10 lots & 3 common areas on the subject property. **(The subdivision plat review fee of \$540 is due and must be paid before TRC comments will be mailed.)**

2. Subdivision Carolyn Ashwell Property (SUB0402-0006)
1339 St. Cloud Avenue
Val. Map # 029-13-046, 144

Thomas Brooks, Sr. of Acres of Virginia has submitted a preliminary subdivision plat proposing to resubdivide 2 lots into 2 lots on the subject property. **(The subdivision plat review fee of \$75 is due and must be paid before TRC comments will be mailed.)**

3. Subdivision J.L. Williams Resubdivision (SUB0402-0003)
#3631 Old Forest Road
Val. Map # 227-16-001

Thomas Brooks, Sr., of Acres of Virginia has submitted a preliminary subdivision plat proposing to resubdivide 5 lots into 1 lot on the subject property. **(The subdivision plat review fee of \$75 is due and must be paid before TRC comments will be mailed.)**

pc:	L. Kimball Payne, III	Walter C. Erwin	Rachel O. Flynn	Assessors Office
	Bruce McNabb	Ed Miller	Cynthia Page	Denise Donigan
	Lee Newland	Witt Clark	Mike Carroll	